

**Lake Santee Regional Waste & Water District  
Meeting Minutes**

Meeting of November 19, 2015 – 3:30 PM  
Lake Santee Community Room

1. Roll Call

Scott Gibbs called the meeting to order and requested a roll call. Members present were Scott Gibbs, Clair Fredrickson, Jim Hornig, Kathy Tarzwell, Ed Fox, Greg Montgomery, and Paul Gosnell. Also attending were Anne Poindexter, RWWD's attorney, Jarrod Hall of O.W. Krohn & Associates, Brad Jones, Utility Administrator, and Brandon Litmer, Utility Superintendent. Several RWWD customers were also present.

2. Consent Items

- a. Minutes from October 15, 2015
- b. Financial Reports
- c. Register of Claims for sewer operating
- d. Register of Claims for water operating

A motion was made by Clair and seconded by Kathy to accept the consent items as presented. Motion carried.

3. Operator's Report

- a. Sewer Status Report – Brandon reported that the sewer plant is operating well with no issues and all tests are normal.
- b. Water Status Report – Brandon reported that the water plant is still by-passing the carbon tanks. Scott asked Brandon to briefly explain the testing requirements for maintaining safe drinking water and the reporting that is required by IDEM. A customer asked about being notified more quickly if the quality of our water drops below our normal high standards – the IDEM notification timeline seemed slow. In an effort to pass along information more quickly, one of the things the Board has elected to do is to initiate a Newsletter that can be included in the Smoke Signals on a periodic basis. Another customer asked about the elevated levels of manganese reported in past meeting minutes. Brandon explained that the manganese only becomes elevated when it is passed through the bad carbon. Since the drinking water is by-passing the carbon tanks while the carbon issued is being resolved, the manganese has not been elevated for extended periods of time.
  - i. EVOQUA – carbon supplier  
Evoqua continues to be unresponsive to our requests for assistance in resolving the quality issue with their carbon. Because of this, we continue to withhold payment to them. Brad and Brandon will put together the costs the RWWD has incurred trying to resolve this issue and turn over to the District's attorney.
  - ii. Water Solutions – testing results / plan of action  
Water Solutions oversaw independent tests on the water at various points along the treatment process and oversaw tests on the carbon material. Those water test results were reviewed at this meeting and confirmed that the carbon is the source of the manganese. As we have been by-passing the carbon tanks since IDEM's help in May, the finished drinking water has not contained increased manganese levels. The carbon test results indicated that the carbon is already breaking down, well ahead of its 2 year life expectancy – it is believed this premature breakdown of the carbon is the primary reason for the leached

manganese. A motion was made by Kathy and seconded by Clair to authorize Brandon to obtain quotes, purchase new carbon at a cost not to exceed \$25,000, and immediately replace the carbon. Motion carried.

iii. Water tower inspection / cleaning

Brandon explained that a flush hydrant should be installed between the tower and the shutoff valve to make cleaning the tower easier. He will do that and then schedule the inspection.

- c. Upcoming Conferences / Training Classes – Jesse has taken his exam, but it may be after the first of the year when he knows the results.
4. Administrator's Report
    - a. Status Report – Brad reported there were 134 ACHs, 2 valves turns, and 4 disconnects with 1 still off.
    - b. Write-Offs – Retired account for Lot 555 in the amount of \$6.79. A motion was made by Clair and seconded by Ed to write off this amount. Motion carried.
    - c. Correspondence – A letter was received from Darin and Kathy Miley (Lot 361) concerning the IDEM notification letter that was in the November Smoke Signals.
  5. Attorney's Report – None this month
  6. Committee Reports
    - a. Board Member Guide Committee – Board Training Topic – None this month
  7. Old Business
    - a. Rate Ordinance No. 10-15-2015  
The required Public Hearing for this Rate Ordinance was conducted immediately prior to this meeting. A motion was made by Jim and seconded by Ed for the second reading of Ordinance No. 10-15-2015. Motion carried. Scott presented the second reading of Ordinance No. 10-15-2015.  
  
Being no discussion, Scott requested a motion to adopt the Ordinance. A motion was made by Clair and seconded by Kathy to adopt Ordinance No. 10-15-2015, An Ordinance establishing a new District wide schedule of monthly user rates and charges to be collected from the owners of property served by the Sewage Works as well as the Water Works of the District, and matters connected therewith, amending in relevant part, Ordinance 4-21-2010. Motion carried. The full Ordinance with all appendices can be found following these minutes and can be found on the RWWD website.
    - b. Napoleon Water – Scott presented some information he gathered from the IRSDA Conference related to possible grants to help fund the cross-connect with Napoleon Water. Jarrod said that it is unlikely that we will qualify for any OCRA grants, but Brad will do some research to confirm.
    - c. Management Agreement – Brad presented a rough draft of the management agreement with the LSPOA for 2016. Final draft will be presented at the December meeting.
  8. New Business
    - a. Reappointment of existing Board Member Kathy Tarzwell. A motion was made by Clair and seconded by Greg to recommend appointment of Kathy Tarzwell for a new term. Motion carried. Clair will request approval from the Decatur County Commissioners at their next meeting.
  9. Adjourn

Respectfully Submitted by  
Paul E. Gosnell, Secretary

These minutes are subject to approval by the LSRWWD Board at the 12/17/2015 meeting.