

Lake Santee Regional Waste & Water District
Meeting Minutes

Meeting of June 15, 2017

1:00 PM

LSRWWD Water Plant

1. Roll Call

Frank Erdosy called the meeting to order and requested a roll call. Members present were Frank Erdosy, Scott Gibbs, Clair Fredrickson, Jim Hornig, Paul Gosnell and Kathy Tarzwell. Also in attendance were Brad Jones, Utility Administrator, Brandon Litmer, Utility Superintendent. Also present were Ann Poindexter and Scott Wyatt, attorneys for the district. Also attending were the office and the maintenance personnel including Michelle Deaton, Rick Justus, Tony Lake, and Jesse Baughman. Absent Greg Montgomery.

2. Consent Items

- a. Minutes from May 18, 2017.
- b. Financial Reports
- c. Register of Claims for sewer operating
- d. Register of Claims for water operating

A motion was made by Jim Hornig and seconded by Clair Fredrickson to accept the consent items. Motion carried.

3. Superintendent's Report

- a. Sewer Status Report – No report. Tour to follow meeting given by Brandon Litmer.

4. Administrator's Report

- a. Status Report – Brad Jones reported there were 16 credit card transactions, 164 ACH's, 1 valve turns and 2 shut offs, with all back on.
- b. Write-Offs / Adjustments – None this month.
- c. Correspondence – Brad Jones reported that we receive \$3007.25 for a tax lien settlement.

5. Attorney's Report – None this month

6. Old Business

- a. Water and Sewer Plant Security - After getting 3 quotes, ETC was the best quote for the security cameras and the alarms. It will cost \$4,049.87 for the equipment with a \$30.00 monthly monitoring fee. The Indiana State Police will come after installation to make a diagram of the buildings and grounds. The information will be loaded into various police computer units that are in the area. A motion was made by Jim Hornig to accept the ETC quote so they could start installation. It was seconded by Kathy Tarzwell. Motion carried.

b. Water Tower Exterior Epoxy Overcoat & Foundation Repair - Dixon Engineering sent the proposal for the Overcoat and repairs. Ann Poindexter and Scott Wyatt both explained the bid process further and answered questions about it. After some discussion it was decided we do not need full scale bid docs. Brandon Litmer will get back with Dixon to discuss this and a few other items that came up. A motion was made by Scott Gibbs that we give President Frank Erdosy the authority to accept the contract not to exceed \$16,642.00 after the attorneys have been able to clarify the documents. Clair Fredrickson seconded the motion. The motion was carried.

c. Lawsuit "525" - Nothing new on this.

7. Tour - The board members along with the attorneys, the maintenance crew, the office personnel and a few guests went on a tour around the lake to see where various water and sewer items were located. Brandon Litmer showed us the insides of a grinder pump, where many of the RWWD properties are located, a water testing area, and gave a short history of the water tower. Then we returned to the Sewer and Water Plants and took a tour of both. Brandon Litmer answered questions from those present. Brandon did an excellent job of explaining everything. Charity Banks drove the bus for our tour. Thank you Charity for your time.

8. Adjourn

Respectfully Submitted by
Kathy Tarzwell, Secretary

These minutes are subject to approval by the LSRWWD Board at the 7/20/2017 meeting.

**Did you know you can pay
your Water/Sewer bill with ACH? HOW?**

**Get the form from the RWWD website
OR stop by the office and fill out the
form. Have questions?**

Call the RWWD Office at 812-527-2943.