

Lake Santee Regional Waste & Water District
Meeting Minutes

Meeting of March 16, 2017

3:30 PM

Lake Santee Community Room

1. Roll Call

Frank Erdosy called the meeting to order and requested a roll call. Members present were Frank Erdosy, Scott Gibbs, Clair Fredrickson, Jim Hornig, Paul Gosnell, Kathy Tarzwell, and Greg Montgomery. Also in attendance was Brad Jones, Utility Administrator. Brandon Litmer, Utility Superintendent, was on vacation.

2. Consent Items

- a. Minutes from March 16,2017
- b. Financial Reports
- c. Register of Claims for sewer operating
- d. Register of Claims for water operating

A motion was made by Jim Hornig and seconded by Clair Fredrickson to accept the consent items. Motion carried.

3. Treasurer's Report

Greg Montgomery reported we have two CD'S maturing and he is getting quotes from various banks to see which one has the best interest rate.

The interest from the two maturing CD'S will be deposited into the general fund.

4. Superintendent's Report

- a. Sewer Status Report – Since Brandon Litmer was on vacation, Frank Erdosy gave the sewer report. IDEM conducted a compliance inspection on February 23. They did find a few differences which are being addressed. We have to develop a Preventative Maintenance plan and start a PM log. We have to modify some of our testing sheets. The changes will be made to the sheets as advised by IDEM. We also have to make some small changes on some of our testing procedures. We have 30 days to respond to IDEM in writing that all of the differences have been corrected to their specifications.
- b. Water Status Report – In Brandon Litmer's absence Frank Erdosy gave the water report. The test results were very low for both TTHM and HAA5 keeping us below our four quarter average. The new carbon is working as expected. Every Thursday in April we will be flushing the water mains. Flushing will start around 8 AM and stop around 3:30 PM.

5. Administrator's Report

- a. Status Report – Brad Jones reported there were 18 credit card transactions, 160 ACH's, 2 valve turns and 6 shut offs, with 3 still off.
- b. Write-Offs / Adjustments – None this month.
- c. Correspondence – None this month.

6. Attorney's Report – Ann Poindexter is here this month to inform us about the lawsuit and the procedures for conducting the executive meeting.

7. Committee Reports

- a. Public Relations – Paul Gosnell will put a newsletter in the Smoke Signals letting members know what is going on with our projects.
- b. Old Carbon – Jim Hornig questioned why the 18 bags of carbon are still at the maintenance area. Brandon Litmer still has not gotten an answer from the EPA to see if we can distribute it at the old water plant site. We have to find out if it is toxic before we can do anything with it.
- c. Monarch Butterfly Garden – Greg Montgomery has volunteered to represent RWWD and keep us informed of what is progressing with the planting.

8. Old Business

A. Clair Fredrickson will work with Brad Jones to devise a way to retain paper copies of obsolete ordinances, policies and resolutions. Ann Poindexter suggested coming up with a code to show on the computer which ones are obsolete.

9. New Business

- a. Lawsuit “525” - This was covered in the executive meeting.
- b. Differential – Michelle Deaton will receive a \$400.00 rate for this year’s differential pay.

10. Adjourn

Respectfully Submitted by
Kathy Tarzwell, Secretary

These minutes are subject to approval by the LSRWWD Board at the 4/20/2017 meeting.

**Did you know that you can pay
your Water/Sewer bill with ACH? HOW?**

**Get the form from the RWWD website OR
stop by the office and fill out the form.**