

**Lake Santee Regional Waste & Water District**  
**Meeting Minutes**

Meeting of September 15, 2016  
3:30 PM  
Lake Santee Community Room

1. Roll Call

Scott Gibbs called the meeting to order and requested a roll call. Members present were Scott Gibbs, Frank Erdosy, Clair Fredrickson, Jim Hornig, Greg Montgomery, Paul Gosnell and Kathy Tarzwell. Also in attendance were Brad Jones, Utility Administrator and Brandon Litmer, Utility Superintendent.

2. Consent Items

- a. Minutes from August 18, 2016.
- b. Financial Reports
- c. Register of Claims for sewer operating
- d. Register of Claims for water operating

A motion was made by Kathy and seconded by Greg to accept the consent items. Motion carried.

3. Operator's Report

- a. Sewer Status Report – Brandon reported that the Sewer Plant is operating on a normal basis with no problems. All tests are in the normal range. There were a lot of pump calls over the Labor Day weekend. This is to be expected since the equipment is getting older. There was an ARV leak between Apache and Oneida on Santee Drive, which has been repaired.
- b. Water Status Report – Brandon reported that the Water Plant is operating well. The disinfection by products (DBP) test results were received yesterday and the HAA5 levels were less than the detectable limit, which is a great result. These readings will put our 4-quarter averages (of 56.9 and 45.5) back into the “under 60” compliance. Brandon stated he also lowered the added chlorine along with the potassium permanganate, which helped with the HAA5. A small leak was fixed in the service line.
- c. Upcoming Conferences/Training Classes – The IRSDA is not having a fall conference this year; they may combine with IRWA to put on a conference. We will look into the spring conferences, instead.

4. Administrator's Report

- a. Status Report – Brad reported there were 15 credit card transactions, 144 ACHs, 0 valve turn and 6 shut offs with 2 still off and 1 new water tap.
- b. Write-Offs / Adjustments – None this month.
- c. Correspondence – Murphy Insurance gave us a \$1,170.00 refund on our renewal. This was due to matching another quote from another company. Brad is talking to ETC about getting a lower rate for the land lines in both the sewer and water plants.
- d. Miscellaneous Agency Reporting – None this month.

5. Attorney's Report – None this month.

6. Committee Reports

- a. Board Member Guide Committee – No training this month.

7. Old Business

- a. Napoleon Water – Gene from Napoleon Water is getting a schedule together and has contacted a contractor to perform the work. He is ready to start ordering materials. We still need to get an agreement in place with Napoleon Water. Ann has already looked at the paperwork they have used before and is satisfied with the wording; we just need to edit the agreement with our specific information and costs and have both parties sign.
- b. Property west of Lot 452 – Add to District Boundary – The land owner has not yet made a decision of what he wants to do.
- c. Differential Guidelines – Frank presented several possible models for the Board to consider related to updating how differential payments are handled. Frank has done a lot of research and analysis in assembling these models. After much discussion, including analyzing the pros and the cons of each approach, the Board will continue to study this and discuss further at next month's meeting.
- d. Board Member Appointment Renewals – Paul has decided to not renew his term.

8. New Business – None this month

9. Adjourn

Respectfully Submitted by  
Kathy Tarzwell, Secretary

These minutes are subject to approval by the LSRWWD Board at the 10/20/2016 meeting.

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your Water/Sewer bill with ACH? HOW?**

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form. Have questions?**

**Call the RWWD Office at 812-527-2943.**