

BYLAWS
OF
LAKE SANTEE REGIONAL WASTE DISTRICT

1. **Name.** The name of this organization, as a political subdivision of the State of Indiana, shall be the "Lake Santee Regional Waste District."

2. **Purpose.** The purpose for which the District is formed is to provide for the collection, treatment and disposal of sewage within and without the District, and to do everything necessary, proper, advisable, or convenient for the accomplishment of any of the purposes or the attainment of any of the objectives or the furtherance of any powers set forth in Indiana Code 13-26-1-1, et. seq. Provided, however, that the District shall continue to be subject to Rules and Regulations of the Indiana Department of Environmental Management, all as contemplated by said statutes. A copy of the enabling order creating said District is hereby attached to these Bylaws and made a part hereof.

3. **Meetings.** Unless otherwise provided for herein, the District shall meet on the 3rd Wed. of each month at 1:00 p.m. and place as may be determined by the President.

4. **Special Meetings.** Special meetings of the Board of Trustees may be called at any time by the President or by a majority of the Trustees and notice of such meeting, stating the date, time and place, shall be given to all members of the Board of Trustees not less than three (3) days before the date set for such meeting.

5. **Voting.** At all meetings of the Board of Trustees, all questions, the manner of deciding which is not specifically regulated by statute or subject to control by the Indiana Department of Environmental Management, shall be determined by a majority vote of the Trustees present at such meeting.

6. **Quorum.** The presence of at least ^{three} ___ (3) Trustees shall be necessary to constitute a quorum for the transaction of business at any meeting, but a lesser number may adjourn to some future time and the Secretary of the District shall thereupon give the required notice to each Trustee entitled to vote who was absent from such meeting.

7. **Order of Business.** The order of business at all meetings of the Board of Trustees shall be as follows:

- a. Roll call;
- b. Reading of minutes of preceding meeting;
- c. Reports of officers and consultants;
- d. Old business; and
- e. New business.

8. **Rules of Order.** Meetings shall be conducted under rules of parliamentary procedure as set forth in *Robert's Rules of Order, Newly Revised*, to the extent said rules are applicable and not inconsistent with other provisions of these Bylaws.

9. **Officers.** The Officers of the District shall be:

1. President;
2. Vice President;
3. Secretary; and
4. Treasurer.

All officers of the District shall be elected annually by the Board of Trustees and shall hold office for a term of one (1) year or until their successors are duly elected.

10. **Duties of Officers.** The duties and powers of the officers of the District shall be as follows:

- a. President - The President shall preside at all meetings of the Board of Trustees and shall cause to be called regular and special meetings of the Board of Trustees in accordance with these Bylaws. The President shall sign and make all contracts and agreements in the name of the District, subject to the approval of the Board of Trustees, and the President shall enforce these Bylaws and perform all of the duties incident to the position and office and which are required by law.
- b. Vice President - During the absence and inability of the President to render and perform his duties or exercise his powers as set forth in these Bylaws, or in the acts under which this District is organized, the same shall be performed and exercised by the Vice President; and when so acting, he shall have all of the powers and be subject to all the responsibilities hereby given to or imposed upon such President.
- c. Secretary - The Secretary shall keep the minutes of the meeting of the Board of Trustees and shall give and serve all notices of the District. The Secretary shall be custodian of the records and shall attend to all correspondence and perform all of the duties incident to the office of Secretary.
- d. Treasurer - The Treasurer shall have the care and custody and be responsible for all of the funds and securities of the District, and deposit all such funds in the name of the District in such bank or banks, trust company or trust companies, as the Board of Trustees may designate, and together with the President shall sign, make and endorse the name of the District

upon all checks, drafts, warrants and orders for the payment of money, and pay out and dispose of the same and receipt therefore, under the direction of the President or the Board of Trustees.

The Treasurer shall render a statement of the condition of the finances of the District at each regular meeting of the Board of Trustees and at such other times as shall be required of him.

The Treasurer shall do and perform all duties pertaining to the office of Treasurer and shall comply with all state laws and regulations concerning the establishment and operation of a Regional Waste District within the meaning of Indiana Code 19-3-1.1-1, et seq., as amended.

11. **Amendments.** These Bylaws may be altered, amended, repealed or added to by an affirmative vote of a majority of the Board of Trustees at any regularly called or specially called meeting.

SIGNED AND APPROVED this 19 day of March, 1998.

Mike Walker

Don Shelby II
Don Shelby II

Scotty Slusher
Scotty Slusher

William G. Pearsey
William Pearsey

Harold O. Cooke
Harold Cooke

**AMENDMENT TO THE BYLAWS
OF THE
LAKE SANTEE REGIONAL WASTE DISTRICT**

The Lake Santee Regional Waste District, having previously adopted its Bylaws on the 19th day of March, 1998, does hereby amend the Bylaws in the following respects:

Item No. 3 of the Bylaws of March 19, 1998, is hereby revoked and the following adopted in place thereof:

3. **Meetings.** Unless otherwise provided for herein, the District shall meet on the third Wednesday of each month at 3:30 p.m. at such place as may be determined by the President.

SIGNED AND APPROVED this 16th day of September, 1998.

Mike Walker

Don Shelby II
Don Shelby II

Scotty Slusher
Scotty Slusher

William S. Pearsey
William Pearsey

Harold Cooke
Harold Cooke

**AMENDMENT TO THE BYLAWS
OF THE
LAKE SANTEE REGIONAL WASTE DISTRICT**

The Lake Santee Regional Waste District, having previously adopted its Bylaws on the 19th day of March, 1998, does hereby amend the Bylaws in the following respects:

Item No. 5(a), Voting By Proxy is hereby added as follows:

5(a) **Voting By Proxy**. Any Board Member unable to attend a Board Meeting may provide to any other board member a written proxy for voting purposes.

SIGNED AND APPROVED this 21st day of February, 2001.

Mike Walker

Don Shelby II

Don Shelby II

Scotty Slusher

Scotty Slusher

William B. Pearsey

William Pearsey

Harold O. Cooke

Harold Cooke

**AMENDMENT TO THE BYLAWS
OF THE
LAKE SANTEE REGIONAL WASTE DISTRICT**

The Lake Santee Regional Waste District, having previously adopted its Bylaws on the 19th day of March, 1998, does hereby amend the Bylaws in the following respects:

Item No. 5(a), Voting By Proxy is hereby added as follows:

5(a) **Voting By Proxy**. Any Board Member unable to attend a Board Meeting may provide to any other board member a written proxy for voting purposes.

SIGNED AND APPROVED this 21st day of February, 2001.

Mike Walker

Don Shelby II

Don Shelby II

Scotty Slusher

Scotty Slusher

William B. Pearsey

William Pearsey

Harold O. Cooke

Harold Cooke

RESTATED BYLAWS
OF
LAKE SANTEE REGIONAL WASTE AND WATER DISTRICT

The Lake Santee Regional Waste and Water District, having previously adopted its Bylaws on the 19th day of March, 1998, and having previously amended its Bylaws on the 16th day of September 1998, as well as the 21st day of February 2001, now wishes to further amend by restating entirely their Bylaws as follows:

1. **Name.** The name of this organization, as a political subdivision of the State of Indiana, shall be the "Lake Santee Regional Waste and Water District".

2. **Purpose.** The purpose for which the District was originally formed was to provide for the collection, treatment and disposal of sewage within and without the District, and to do everything necessary, proper, advisable, or convenient for the accomplishment of any of the purposes or the attainment of any of the objectives or the furtherance of any powers set forth in Indiana Code 13-26-1-1, et. seq. Since the date of formation, the District has been granted water powers, taken over and now additionally operates the water utility.

3. **Meetings.** Unless otherwise provided for herein, the District shall meet on the third Wednesday of each month at 3:30 p.m. at the Lake Santee Community Room or at such other place as may be determined by the President.

4. **Special Meetings.** Special meetings of the Board of Trustees may be called at any time by the President or by a majority of the Trustees and notice of such meeting, stating the date, time and place, shall be given to all members of the Board of Trustees not less than three (3) days before the date set for such meeting.

5. **Quorum.** The presence of at least four (4) Trustees shall be necessary to constitute a quorum for the transaction of business at any meeting, but a lesser number may

adjourn to some future time and the Secretary of the District shall thereupon give the required notice to each Trustee entitled to vote who was absent from such meeting.

6. **Voting.** At all meetings of the Board of Trustees, all questions, the manner of deciding which is not specifically regulated by statute or subject to control by the Indiana Department of Environmental Management, shall be determined by a majority vote of the Trustees present at such meeting.

7. **Order of Business.** Generally, the order of business at all meetings of the Board of Trustees shall be as follows:

- a. Roll call;
- b. Consent Agenda (which may include the minutes, financial reports, registers of claims and other items in the discretion of the President);
- c. Reports of officers, consultants and/or managers;
- d. Old business;
- e. New business.

However, The Board may revise the order to accommodate individuals, presentations or for any other reason.

8. **Rules of Order.** Meetings shall be conducted under rules of parliamentary procedure as set forth in *Robert's Rules of Order, Newly Revised*, to the extent said rules are applicable and not inconsistent with other provisions of these Bylaws.

9. **Officers.** The Officers of the District shall be:

1. President;
2. Vice President;
3. Secretary;

4. Treasurer.

All officers of the District shall be elected annually by the Board of Trustees and shall hold the office for a term of one (1) year or until their successor is duly elected.

10. **Duties of Officers.** The duties and powers of the officers of the District shall be as follows:

- a. President - The President shall preside at all meetings of the Board of Trustees and shall cause to be called regular and special meetings of the Board of Trustees in accordance with these Bylaws. The President shall sign and make all contracts and agreements in the name of the District, subject to the approval of the Board of Trustees, and the President shall enforce these Bylaws and perform all of the duties incident to the position and office and which are required by law.
- b. Vice President - During the absence and inability of the President to render and perform his duties or exercise his powers as set forth in these Bylaws, or in the acts under which this District is organized, the same shall be performed and exercised by the Vice President; and when so acting, he shall have all of the powers and be subject to all the responsibilities hereby given to or imposed upon such President.
- c. Secretary - The Secretary shall keep the minutes of the meeting of the Board of Trustees and shall give and serve all notices of the District. The Secretary shall be custodian of the records and shall attend to all correspondence and perform all of the duties incident to the office of Secretary.

d. Treasurer - The Treasurer shall have the care and custody and be responsible for all of the funds and securities of the District, and deposit all such funds in the name of the District in such bank or banks, trust company or trust companies, as the Board of Trustees may designate, and together with the President shall sign, make and endorse in the name of the District upon all checks, drafts, warrants and orders for the payment of money, and pay out and dispose of the same and receipt therefore, under the direction of the President or the Board of Trustees. In the absence of the Treasurer, such other Trustee(s) as the President shall direct, may sign, make or endorse in the name of the District checks, drafts, warrants and orders for the payment of money, and pay out and dispose of the same and receipt therefore, under the direction of the President of the Board of Trustees.

The Treasurer shall render a statement of the condition of the finances of the District at each regular meeting of the Board of Trustees and at such other times as shall be required of him.

The Treasurer shall do and perform all duties pertaining to the office of Treasurer and shall comply with all state laws and regulations concerning the establishment and operation of a Regional Waste and Water District within the meaning of Indiana Code 13-26-1-1, et seq., as amended.

11. Amendments. These Bylaws, at any regularly called or specially called meeting, may be altered, amended, repealed or restated by an affirmative vote of not less than four (4) members of the Board of Trustees.

SIGNED AND APPROVED this 14 day of April, 2009.

William H. M. J.

Clair D. Friedrich

Paul J. J.

Frank E. J.

Dan J.

Peter C. Zillich
