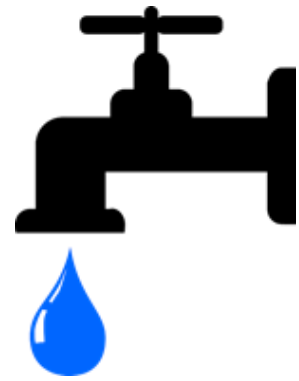


Lake Santee Regional Waste & Water District
Meeting Minutes

Meeting of August 17, 2017
3:30 PM
Lake Santee Community Room



1. Call to Order
President Frank Erdosy called the meeting to order and requested a roll call.
2. Roll Call
Members present were Frank Erdosy, Clair Fredrickson, Jim Hornig, Scott Gibbs, Greg Montgomery, and Kathy Tarzwell. Also in attendance were Brad Jones, Utility Administrator, Brandon Litmer, Utility Superintendent and Ann Poindexter, attorney for the district. Absent was Paul Gosnell.
3. Consent Items
 - a. Minutes from July 20, 2017
 - b. Financial Reports
 - c. Register of Claims for sewer operating
 - d. Register of Claims for water operating

A motion was made by Kathy Tarzwell and seconded by Greg Montgomery to accept the consent items. Motion carried.
4. Superintendent's Report
 - a. Sewer Status Report – Everything is going well at the sewer plant. Brandon Litmer ordered 8 more tanks and 6 more pumps. Frank Erdosy asked Brandon Litmer to scrap the pumps that are no longer operational and that cannot be used for parts.
 - b. Water Status Report – Brandon Litmer reported that all is good at the water plant with no manganese issues.
5. Administrator's Report
 - a. Status Report – Brad Jones reported there were 15 credit card transactions, 167 ACHs, 0 valve turns and 6 shut offs, with 1 still off. Two swimming pools were filled.
 - b. Write-Offs / Adjustments – None this month.
 - c. Miscellaneous – Brad Jones reported that the amount of insurance we have on the water tower may need to be updated. Brad Jones got prices for a call center for the district and they are too high for us to consider.
6. Attorney's Report – None this month.
7. Old Business
 - a. Water Tower Exterior Epoxy Overcoat & Modifications – The opening of the bids will be conducted at a Special Meeting on August 22, 2017 at 6 PM. After Dixon Engineering makes its recommendation on the bids, the District will vote on which bid to accept at a Special Meeting on August 29th. All the legal notices have been taken care of for both meetings.
 - b. Water Tower Security – When all the improvements have been made on the tower, the barriers will be put into place. The materials for all that is needed will run approximately \$2500 - \$3000. A motion was made by Scott Gibbs to approve up to \$3000.00 for the materials needed and was seconded by Jim Hornig. Motion carried.

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- c. Outdated Policies – Clair Fredrickson – Clair Fredrickson reported he has some questions on some of the Ordinances. Ann Poindexter stated that it may be possible her assistant can put them on her computer and compare all of them together to see which ones are duplicates and can be archived or combined. She will let Clair Fredrickson know.
 - d. Title Swap - LSPOA Backhoe for Tractor/Gator – A motion was made by Jim Hornig and seconded by Greg Montgomery to go ahead with the title swap. Motion carried. Ann Poindexter will get together the legal paperwork for the swap.
8. New Business
- a. Sewer Checking & A/P Checks – At the advice of the District's Accountant, a checking account was opened for the sewer. This will make it easier for Michelle Deaton to keep track of the water and sewer accounts.
 - b. Michelle Deaton – Differential – After some discussion a motion was made by Clair Fredrickson and seconded by Jim Hornig to increase Michelle Deaton's differential by \$100.00. Motion carried.
 - c. Manganese Monitor – Brandon Litmer reported that the rep has not gotten back to him since he gave him the specs. He will contact the rep again.
9. Trustee Report – Scott Gibbs reported he met with Brandon Litmer and the rest of the maintenance personnel to determine what features they will need in the new UTV vehicle.
10. Adjourn

Respectfully Submitted by
Kathy Tarzwell, Secretary

These minutes are subject to approval by the LSRWWD Board at the 9/21/2017 meeting.

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your Water/Sewer bill with ACH**

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**You may call the RWWD Office at
812-527-2943 with any questions.**