

**Lake Santee Regional Waste & Water District**  
**Meeting Minutes**

Meeting of July 16, 2015

3:30 PM

Lake Santee Community Room

1. Roll Call

Scott Gibbs called the meeting to order and requested a roll call. Members present were Scott Gibbs, Clair Fredrickson, Jim Hornig, Greg Montgomery, Ed Fox, Kathy Tarzwell, and Paul Gosnell. Also attending were Brad Jones, Utility Administrator and Buzz Krohn.

2. Consent Items

- a. Minutes from June 18, 2015
- b. Financial Reports
- c. Register of Claims for sewer operating
- d. Register of Claims for water operating

A motion was made by Ed Fox and seconded by Kathy Tarzwell to accept the consent items as presented. Motion carried.

3. Operator's Report

- a. Sewer Status Report: In Brandon's absence, Brad gave the report. The sewer plant is operating well with no issues at this time.
- b. Water Status Report: The water plant is operating well. Re-pinned the membrane in a couple of spots and found two modules that could not be re-pinned. New ones were ordered and have been installed. Pressure decay test is now in the normal operating range. Complaints were received on July 1<sup>st</sup>. about having cloudy water in a few houses near the water tower. It was determined that the cleaning of a pressure sensor caused a second service pump in the tower to start up creating the cloudy condition. The problem was corrected and hydrants in the affected area were flushed to clear the water. Brandon is requesting quotes for a complete inspection of the tower, inside and out, and those are expected at the August meeting. The manganese levels are still elevated. The quality of the water remains at a very safe level. Discussions continue with IDEM and EVOQUA to identify and correct this problem.
- c. Upcoming Conferences / Training Classes: October 26<sup>th</sup> is the Indiana Regional Sewer District Association annual meeting and several members will attend. Brandon will get Jesse signed up for the test prep course this summer. Brad to confirm with Brandon that he is utilizing the NetDMR as required by IDEM. Brad will complete for forms to participate in the salary survey being conducted by the Alliance.

4. Administrator's Report

- a. Status Report: Brad reported that there were 120 ACHs, 16 credit card payments, 1 valve turn, and 1 returned check. There were 4 shut offs with 2 still off at this time.
- b. Write-Offs: None at this time
- c. Correspondence: Letter from Russ Stenger concerning the north gate.

5. Attorney's Report: None at this time

6. Committee Reports

- a. Board Member Guide Committee
  - i. Board Training Topic: None for this meeting.

7. Old Business

- a. Rate Study Update: Buzz Krohn of O.W. Krohn & Associates, LLP presented his Special Purpose Report for both the water and sewer utilities. Both are on file in the office. He indicated that the Bond Refunding that was just completed this year has helped to get the required revenue/debt ratios back into compliance. He stated that while a rate increase is not needed immediately to remain in compliance, we are not sufficiently funding our depreciation at the current rates and this needs addressed. He also indicated that we should consider whether we will need any significant capital improvements as some of the infrastructure is aging and may need replaced. He recommended that we consider implementing small gradual rate increases over the next two to three years. It was decided that all members would review the Report and further discussions on this matter would be held at future meetings.
- b. Napoleon Water Update: Our attorney has reviewed the contract agreement between Napoleon Water and Decatur County Water and feels it is pretty straight forward and would be a good guideline for us to follow in an agreement with Napoleon Water for emergency backup water supply here at the Lake. The next step will be a meeting with NRW in order to begin determining some of the details associated with implementing this program.
- c. North Gate License Options: Our attorney, Anne Poindexter, offered several options, with the two most viable listed below. First option could be an open ended license, terminable at will. There would not be a monetary consideration involved with this option. Second could be a long term lease with a payment of some amount. The lease value would be tied to the appraised value of the property in some fashion. The Board felt that option #1 was the best one to suit our requirements. Scott will ask Anne to draw up such a lease so that we may have further discussions at the August meeting.
- d. RWWD Property Sale Options: In the same letter from Anne that is listed in item C above, she outlined the required steps in order to sell District property. The Board felt this was not something we wanted to do at this time and tabled this subject for discussion at another time.
- e. Replacement Board Member: Past Board member Frank Erdosy has expressed interest in being considered to occupy the upcoming open position.

8. New Business: None at this time

9. Adjourn

Respectfully Submitted by  
Paul E. Gosnell  
Secretary

These minutes are subject to approval by the LSRWWD Board at the August 20, 2015 meeting.