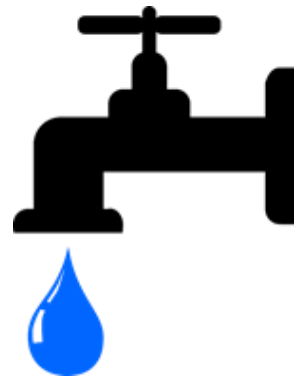


Lake Santee Regional Waste & Water District
Meeting Minutes

Meeting of October 19, 2017
3:30 PM
Lake Santee Community Room



1. Call to Order / Roll Call

President Frank Erdosy called the meeting to order and requested a roll call. Members present were Frank Erdosy, Clair Fredrickson, Scott Gibbs, Paul Gosnell, Jim Hornig, and Greg Montgomery. Also in attendance were Brad Jones, Utility Administrator, and Anne Poindexter, the District's attorney. Absent were Kathy Tarzwell and Brandon Litmer, Utility Superintendent.

2. Consent Items

- a. Minutes of September 21, 2017 Meeting
- b. Financial Report
- c. Register of Claims – Water
- d. Register of Claims – Sewer

A motion was made by Scott and seconded by Clair to accept the consent items. Motion carried.

3. Superintendent's Report

- a. Sewer Status Report – In Brandon's absence, Scott read Brandon's prepared report. Everything is operating normally at the sewer plant. The 8 tanks, control panels and pumps that were ordered have arrived, along with the 9 spare pumps.
- b. Water Status Report – The water plant is operating on a normal basis with no problems and all tests in the normal range.

4. Administrator's Report

- a. Status Report – Brad reported there were 12 credit card transactions, 170 ACHs, 0 valve turns, and 4 shut offs with 1 still off.
- b. Write-Offs / Adjustments – None this month. Scott is to review the current Leak Adjustment Program Ordinance with respect to toilet valve leaks.
- c. Miscellaneous
 - i. The County Commissioners have requested the names of the District's Trustees to update their records – Brad supplied the information.
 - ii. Brad reported that a customer had requested a copy of the District's financial information. Anne stated that since the RWWD is a public entity, that is public information that is available to all and there is no issue with Brad providing a physical copy of the information. Brad reminded everyone that information is also available on the State of Indiana's website.

5. Attorney's Report – Anne had her assistant review all of the Ordinances and create a first draft of a spreadsheet outlining which Ordinances are still in full effect and which Ordinances have been superseded in part or in whole. Clair will review the spreadsheet and continue to work with Anne on cleaning up the outdated Ordinances.

6. Old Business

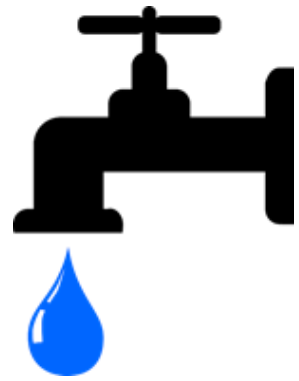
- a. Outdated Ordinances update – Clair Fredrickson – See item 5 above.
- b. Manganese monitor – order & installation – The vendor quoted a price of over \$20,000 for this monitor, so it was decided to not pursue this any further. Brandon will continue to test manganese with the equipment already owned by the District.

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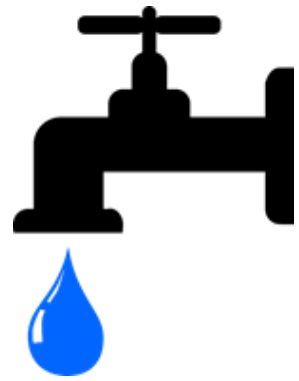
- c. Jesse sewer license – testing schedule – The application to take the test will be submitted to IDEM next week. Once approved, Jesse can schedule his test, expected to be sometime in November.
- d. Napoleon Water cross connect – update – Gene from Napoleon Water is awaiting the easement paperwork from the last land owner. Frank will ask Brandon to contact the land owner directly to see if we can help move this along.
- e. New utility vehicle arrival – update – Arrival expected early next week.
- f. Insurance Bond for office staff – Brad is awaiting an answer from SBOA on whether individual bonds are required for the office staff or if the current cumulative bond that District maintains is sufficient.
- g. Tower Security – Now that the repairs to the tower are complete, Brandon will begin the installation of the security measures that were previously approved.

7. New Business

- a. Tower repair project – progress update – All repairs have been completed, inspected and approved by Dixon Engineering, and the contractor has demobilized. Below is a recap of the work that was performed:
 - i. The wet interior roof hatch was removed and replaced with a larger 30" diameter hinged hatch.
 - ii. The access tube roof hatch was removed and replaced with a larger 30" diameter hinged hatch.
 - iii. The condensate platform hatch located on the interior of the tower at the base of the tank bowl was removed and replaced with a larger 30" diameter hinged hatch. All of these hatches (from the original construction) needed to be replaced to be in compliance with the current OSHA standards.
 - iv. An aluminum jacket was added over the insulation that covers the tower fill pipe that runs from the base of the tower up to the tank. The aluminum jacket was added because the previous paper jacket was falling off exposing the insulation.
 - v. A mud valve was added at the base of the tower bowl. The mud valve is used when the tank is drained for cleaning. It is located at the very bottom of the tank bowl and is connected to the tank overflow pipe. The valve is opened to allow the water to drain out while the tank is being cleaned.
 - vi. A rail type fall prevention device was added to the ladder on the interior of the tank bowl.
 - vii. A painter's rail was added outside of the existing handrail on the roof of the tower.
 - viii. A rigging lug was added above the top platform ladder on the interior of the tower. A rescue cable can be connected to the lug in the event of an emergency where someone needs to be lowered to the base of the tower.
 - ix. The concrete foundation of the tower was repaired with patching mortar. There was some deterioration of the concrete on the exterior of the tower base. The deterioration was minor and the foundation overall is in good condition. The foundation was coated with a two-part epoxy paint once repairs were completed.
 - x. Lighting fixtures were added on the interior of the tower from the base to the roof. Previously, there was only one light fixture located at the base of the tower.

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- xi. An automatically controlled cathodic protection system was installed to prevent corrosion on the submerged interior of the water storage tank. Corpro is the company that installed the system. Once the tank is full they will start-up and commission the system to check for proper operation.
 - xii. A three coat epoxy urethane overcoat was applied to the entire exterior of the tower. The tower was pressure washed at 10,000 psi prior to the overcoat.
- b. Carbon Bags – date for removal – They have already been removed.
8. Trustee Reports and Comments – None this month.
9. Guest Comments – 2 minutes each.
10. Adjourn

Respectfully Submitted by
Scott Gibbs, Secretary

These minutes are subject to approval by the LSRWWD Board at the 11/16/2017 meeting.

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Water/Sewer bill with ACH**

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stop by the office and fill out the form.**

**You may call the RWWD Office at
812-527-2943 with any questions.**