

**Lake Santee Regional Waste & Water District**  
**Meeting Minutes**

Meeting of 3-21-2019

3:30 PM

Lake Santee Community Room



1. Call to Order / Roll Call

President Paul Gosnell called the meeting to order and requested a roll call. Members present were Paul Gosnell, Dick Veach, Claude Livesay, Kathy Tarzwell, Jim Hornig, Frank Erdosy and Larry Kiernan. Utility Administrator Brittany Green participated electronically.

Guest introduction and short comments

Guests included Vicki Wilson, Kevin Choate

One guest had several ideas which could be presented to the LSPOA.

2. Consent Items

- a. Minutes of 2-21-2019 Meeting
- b. Financial Report
- c. Register of Claims – Water
- d. Register of Claims – Sewer

A motion was made by Kathy and seconded by Jim to accept the consent items as presented. Motion carried.

3. Superintendent Report (Brittany Green gave report in Brandon's absence)

- a. Sewer Status Report  
All tests are normal and plant is operating well.
- b. Water Status Report  
All tests are normal and plant is operating well.  
New carbon is performing well.  
In April flushing of all the mains will be on every Wednesday and Thursday
- c. Brittany provided a quote for 48 membrane modules for \$42624.00. The current modules have performed well and are due to be changed. Jim made a motion seconded by Frank to order and install the new modules at a cost not to exceed \$45000.00. Motion carried.

4. Administrator Report

- a. Status report  
Brittany stated all is well and staff is doing a great job. The office staff is continuing to clean up old accounts.
- b. Write-offs / adjustments  
Account #56 for a leak caused by a broken pipe in the amount of \$437.64, Dick made a motion seconded by Larry to credit account #56 for \$437.64. Motion carried.
- c. Miscellaneous  
The Conference attended by Brittany, Brandon and Abe was very informative. Brittany will share new ideas and comments at the April meeting.
- d. Filed liens on 2 properties in the amounts of \$1011.95 and \$624.62. Water currently is turned off to both properties.
- e. 2 New sewer taps.

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- f. Brittany stated Abe's classes are going well and he is doing a great job. His sewer license exam paperwork has been sent in and it usually takes a couple of months for exam to be scheduled.
  - g. Brittany presented a spread sheet with increases in the differential amounts. After much discussion the board decided to make no changes at this time
5. Treasurer Report
- a. Kathy stated all is going well.
6. Attorney's Report – Not in attendance.
7. Old Business
- a. Napoleon Water Update  
No new information.
  - b. Wetlands Project  
Scott Gibbs will start meetings soon.
  - c. Salt Creek Conversation Committee  
Paul attended meeting, Committee is waiting for funding for signage and educational projects.
  - d. Serial numbers and scrap value for pumps to be considered non usable.
8. New Business
- a. The listings with Tree City Properties regarding lots 517,518 and 519 are about to expire. A motion was made by Larry and seconded by Kathy to sign new 6 month listings.
  - b. Water availability billings are going out. Brittany asked which account to deposit income into. A motion was made by Frank and seconded by Kathy to place the income into set aside account. Motion carried.
  - c. It was decided that the attorney's office will be notified when attendance is required at any future LSRWWD meetings.
9. Trustee Reports and Comments – none this month
10. Adjourn

Respectfully Submitted by  
Claude Livesay, Secretary

These minutes are subject to approval by the LSRWWD Board at the 4-18-2019 meeting.