

Lake Santee Regional Waste & Water District
Meeting Minutes

Meeting of 4-18-2019

3:30 PM

Lake Santee Community Room



1. Call to Order / Roll Call

President Paul Gosnell called the meeting to order and requested a roll call. Members present were Paul Gosnell, Dick Veach, Claude Livesay, Jim Hornig, Frank Erdosy. Also in attendance were Utility Administrator Brittany Green, Utility Superintendent Brandon Litmer.

Guest introduction and short comments

Guests included Abe Koehne

2. Consent Items

a. Minutes of 3-21-2019 Meeting

b. Financial Report

c. Register of Claims – Water

d. Register of Claims – Sewer

A motion was made by Claude and seconded by Jim to accept the consent items as presented. Motion carried.

3. Superintendent Report

a. Sewer Status Report

Test normal, no issues

Drying beds emptied, sludge to be hauled to landfill next week

Ordered 8 new tanks for new customers

Ordered 6 new pumps for stock

11 Serial numbers (C732700-0200, C736323-0200, C747421-0100, C743043-0400, C743011-0400, C740266-300, C1312551-080, C745178-0400, C747389-0400, C747399-040, C769031-0900), provided for pumps considered non usable, approximate total salvage value \$55.00. A motion was made by Frank and seconded by Dick to dispose of non usable pumps. Motion carried.

b. Water Status Report

Test normal, no issues.

Flushing going well, finish 4/24. Repeat all flushing in October.

Installed new membrane modules last week. New modules should last 8 to 10 years.

Hauled old carbon to landfill last week.

Testing of water meters to start next month.

Checking for cleanout caps and any need for tank extensions.

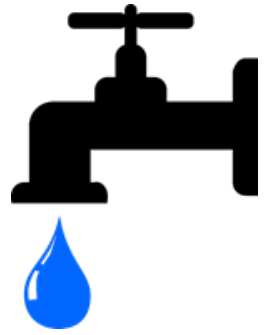
Getting quotes to upgrade plant lighting to LED.

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Chorine solenoid valve bad. Living Water serviced and provided spare parts.

4. Administrator Report

a. Status report

Michelle provided resignation effective 5/31. Brittany will work on job description and post opening.

Abe's licensing test scheduled for 4/23

b. Write-offs / adjustments – None this month.

c. Miscellaneous

Brittany asked for ideas on how to better handle renters moving out and not paying their LSRWWD bills, After much discussion, item was tabled until next month.

Brittany asked for board to look at weekend shut off rate and policy, After much discussion, item was tabled until next month.

Availability Fees billed in the amount of \$7022.22.

Brittany to check balance concerning account 474-5.

New document safe to be delivered in 2 weeks.

5. Treasurer Report - None

6. Attorney's Report – None

7. Old Business

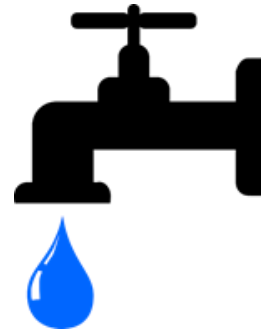
a. Napoleon Water Update

Paul working with Napoleon Water to set meeting with homeowner and awaiting closing of new owner regarding second property.

b. Wetlands Project – Scott Gibbs working on scheduling meetings.

c. Salt Creek Conservation Committee – no update

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8. New Business
 - a. Water line condition reviews – Brittany to provide quotes and ideas for main study.
 - b. Analyst Report for water and sewer – Brittany to provide sample of reports generated by QuickBooks for comparison to existing report.
 - c. Move \$66000.00 from account 132-5 to purchase a CD at 2.63% for 18 months. Frank made a motion seconded by Dick to move \$66000.00 from set aside account and purchase a CD. Motion carried.
9. Trustee Reports and Comments – none this month
10. Adjourn

Respectfully Submitted by
Claude Livesay, Secretary

These minutes are subject to approval by the LSRWWD Board at the 5-16-2019 meeting.