

**Lake Santee Regional Waste & Water District**  
**Meeting Minutes**

Meeting of 6-20-2019

3:30 PM

Lake Santee Community Room



1. Call to Order / Roll Call

President Paul Gosnell called the meeting to order and requested a roll call. Members present were Paul Gosnell, Dick Veach, Claude Livesay, Kathy Tarzwell, Jim Hornig, Frank Erdosy and Larry Kiernan. Also in attendance were Utility Administrator Brittany Green and Utility Superintendent Brandon Litmer.

Guest introduction and short comments

Guests included Vicki Wilson, Kevin Choate

One guest stated the importance of persevering lake green spaces and not selling tracks that have little cost to maintain, they would like to see spaces developed with walking trails and benches.

2. Consent Items

- a. Minutes of 5-16-2019 Meeting
- b. Financial Report
- c. Register of Claims – Water
- d. Register of Claims – Sewer

A motion was made by Kathy and seconded by Frank to accept the consent items as presented. Motion carried.

3. Superintendent Report

a. Sewer Status Report

All test normal, plant operating well  
Rain having minimal impact on operations  
New grinder stations, pumps and various fittings have been delivered  
Changed both grinder pumps at the community building location

b. Water Status Report

All test normal  
Rain having minimal impact on operations  
Testing of water meters has started  
Discussion of difference between gallons used and treated, Brandon to investigate further.

4. Administrator Report

a. Status report

No issues in office  
Michelle working part time  
Open office position has been filled, new employee to start 7/1  
3 shutoffs, all back on.  
Dick asked about account #126 showing negative balance, Brittany to check.

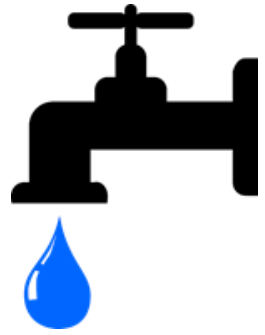
b. Write-offs / adjustments – None this month.

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- c. Miscellaneous  
New safe in place moving of documents to begin soon  
Discussion on renters account deposits, no changes at this time.
5. Treasurer Report  
Kathy stated the LSRWWD will now have 2 administrators on all First Financial accounts.
6. Attorney's Report
  - a. None this month
7. Old Business
  - a. Napoleon Water Update  
1 property owner agreed to sign consent and the second property owner to meet with Napoleon next week.
  - b. Wetlands Project  
Dick provided update
  - c. Salt Creek Conservation Committee  
Meeting on 6/17 went well, more educational seminars to follow.
  - d. Plant LED Quotes  
Brandon stated he would like to purchase 7 LED light fixtures at \$200 each to replace old lighting fixtures inside the plant, rent a lift and do the work with LSRWWD employees. Board agrees with the plan. Franks stated he would like to see LED quotes for outside plant lighting also.
8. New Business
  - a. None
9. Trustee Reports and Comments – none this month
10. Adjourn

Respectfully Submitted by  
Claude Livesay, Secretary

These minutes are subject to approval by the LSRWWD Board at the 7-18-2019 meeting.