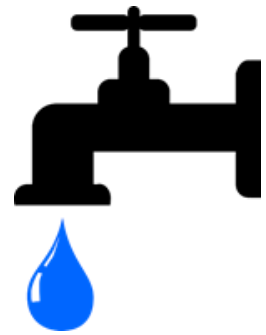


Lake Santee Regional Waste & Water District
Meeting Minutes

Meeting of 7-18-2019

3:30 PM

Lake Santee Community Room



1. Call to Order / Roll Call

President Paul Gosnell called the meeting to order and requested a roll call. Members present were Paul Gosnell, Dick Veach, Claude Livesay, Kathy Tarzwell, Jim Hornig, and Larry Kiernan. Also in attendance was Utility Administrator Brittany Green.

Guest introduction and short comments

Guests included

Vicki Wilson, Kevin Choate, Abe Koehne

A guest made a comment that items mentioned in the meetings were not getting included in the meeting minutes. Claude responded that he summarize all comments and includes them in the minutes of the meeting.

2. Consent Items

- a. Minutes of 6-20-2019 Meeting
The spelling of the word guest was corrected.
- b. Financial Report
- c. Register of Claims – Water
- d. Register of Claims – Sewer

A motion was made by Kathy and seconded by Jim to accept the consent items as presented. Motion carried.

3. Superintendent Report (By Brittany)

- a. Sewer Status Report
All tests are normal plant operating well

- b. Water Status Report

IDEM was at the LSRWWD plant on 7/15/2019 for an inspection on the plant and water tower. This was a normal inspection which is conducted every 3 years. The inspector noted a few things which are the Emergency Response Sheet needed to be updated, the drain line from the water softener needs an air gap where it connects to the main drain line. They also recommended we look at installing automatic flush valves on some hydrants to help with disinfection by products.

The HAA5 test result was high at Lot 1543 in May. We question the result because the test at lot 1650 was normal and the two tests are normally in the same range. We have retested both locations and are awaiting the new results. We have contacted Dave at Water Solutions Unlimited about his thoughts on the cost and the needed equipment to feed chloramines at the plant. We are required to contact all customers and make them aware of the test results.

We have stopped all water meter testing and are having the test meter recalibrated. This will take a couple of weeks.

The new LED lighting for inside the plant has been ordered and should be delivered next week.

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4. Administrator Report
 - a. Status report
Everything is going well in office.
Angela doing great
Brittany asked if an ordinance or any notice is required to transfer renters balance to home owners if delinquent – Paul to research.
 - b. Write-offs / adjustments
Brittany asked for a sewer credit regarding a customer that filled their swimming pool with water for the amount of \$60.01, Dick made a motion seconded by Jim to issue a sewer credit of \$60.01 for water used to fill a swimming pool that was not discharged as sewage.
 - c. Miscellaneous
Abe needs 5 hours of continuing education to upgrade to operator's license, Brittany will provide more information on cost and classes he will attend.
5. Treasurer Report
 - a. No issues
 - b. Bond payments have been paid
 - c. Angela added as administrator on First Financial accounts.
6. Attorney's Report
 - a. None
7. Old Business
 - a. Napoleon Water Update – No change
 - b. Wetlands – Dick gave report, committee working on project.
 - c. Salt Creek Conservation Committee – No change
8. New Business
 - a. None
9. Trustee Reports and Comments – none this month
10. Adjourn

Respectfully Submitted by
Claude Livesay, Secretary

These minutes are subject to approval by the LSRWWD Board at the 8-15-2019 meeting.