

**Lake Santee Regional Waste & Water District**  
**Meeting Minutes**

Meeting of 8-15-2019

3:30 PM

Lake Santee Community Room



1. Call to Order / Roll Call

President Paul Gosnell called the meeting to order and requested a roll call. Members present were Paul Gosnell, Dick Veach, Claude Livesay, Kathy Tarzwell, Jim Hornig, Frank Erdosy and Larry Kiernan. Also in attendance were Office Staff Fae Cutrufelli, Utility Superintendent Brandon Litmer, and Abe Koehne.

Guest introduction and short comments

Guest - Vicki Wilson

Guest made a comment about placing a pond in the location of lots 517,518 and 519 instead of selling them to help with water runoff. The guest stated they have many ideas to preserve green spaces around the lake and would like to share with the board in the future.

2. Consent Items

- a. Minutes of 7-18-2019 Meeting
- b. Financial Report
- c. Register of Claims – Water
- d. Register of Claims – Sewer

A motion was made by Frank and seconded by Kathy to accept the consent items as presented. Motion carried.

3. Superintendent Report

- a. Sewer Status Report
  - Plant operating well
  - All tests normal
  - 1 Tank to install
  - Drying beds clean and ready

- b. Water Status Report

Plant is operating well  
New LED lights were installed inside the plant.  
Brandon is consulting with Water Solutions on the cost of equipment to add chloramines at the plant and will start the permitting process.  
The HAA5 results will be posted in the Smoke Signals as required.  
The seconded samples taken at Lots #1543 and #1650 were in the normal range  
Response letter to IDEM will be sent by the end of August.  
The test water meter has been calibrated and testing will resume 8/26.

Frank made a motion seconded by Jim for \$3000 to purchase and install 3 automatic flush valves. Motion carried.

Kathy made a motion seconded by Claude for \$1133 to purchase 11 new LED wall pack light fixtures to upgrade outside plant lighting. Motion carried.

4. Administrator Report (By Fae)

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a. Status report

Working on Procedures Binder

Updating and cross checking all data with POA data base.

Preparing unclaimed money reports and mailings.

Stated the LSRWWD computer software and hardware are in need of updates

Frank will research pricing for new items and present at September meeting.

Frank made a motion seconded by Kathy for \$1000 regarding 16 hours of training concerning J-Hawk software. Motion carried.

b. Write-offs / adjustments

Lot 344 \$80.03 Sewer Credit

Lot 474 \$123.44 Sewer Credit

Lot 285 \$56.11 Sewer Credit

Frank made a motion seconded by Dick to credit \$259.58 to the 3 customers accounts. Motion carried.

5. Treasurer Report-None

6. Attorney's Report

- a. Anne is preparing a draft for a new policy to transfer renter delinquent bills to the home owner.

7. Old Business

a. Napoleon Water Update

1 home owner signed agreement and working with Napoleon for signature from last home owner so project can move forward.

b. Wetlands Project

Dick provided update.

8. New Business

a. LSPOA accepting resumes for open lake manager position

- b. Dick ask for clarification on policy for buildings being placed over sewer lines. This would require board approval.

9. Trustee Reports and Comments

a. Start with moving of all LSRWWD documents to the new safe ASAP.

b. Frank stated he will be resigning from the LSRWWD board at the end of the year.

c. Fae to check on the renewal date of the current insurance policy.

d. Abe to check on removal of dead tree on track #4.

10. Adjourn

Respectfully Submitted by

Claude Livesay, Secretary

These minutes are subject to approval by the LSRWWD Board at the 9-19-2019 meeting.

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