

Lake Santee Regional Waste & Water District
Meeting Minutes

Meeting of August 16, 2018
3:30 PM
Lake Santee Community Room



1. Call to Order / Roll Call

President Paul Gosnell called the meeting to order and requested a roll call. Members present were Paul Gosnell, Clair Fredrickson, Scott Gibbs, Kathy Tarzwell, Jim Hornig, Frank Erdosy, and Larry Kiernan. Also in attendance were Utility Administrator Brittany Green, Utility Superintendent Brandon Litmer, and the District's attorney Anne Poindexter.

Guests included Vicki Wilson (510), Claude Livesay (530), Clark DeHaven (1270), Karissa Markland (1270), Greg Coffin (634), and Jenna Nicholson, District Coordinator for the Decatur County Soil & Water Conservation District.

2. Consent Items

- a. Minutes of July 19, 2018 Meeting
- b. Financial Report
- c. Register of Claims – Water
- d. Register of Claims – Sewer

A motion was made by Frank and seconded by Clair to accept the consent items as presented. Motion carried.

3. Superintendent Report

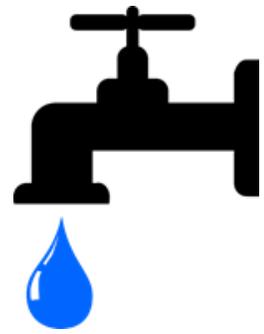
- a. Sewer Status Report
 - i. Brandon reported that everything is operating well and all tests are normal.
- b. Water Status Report
 - i. The water plant is operating on a normal basis with no problems and all tests in the normal range.
 - ii. The quarterly disinfection by-products (DBP) samples were collected and sent out to the lab for testing.
 - iii. Dixon Engineering performed their warranty inspection on the water tower (from the repairs performed last year) and will submit their report.

4. Treasurer Report

- a. Update
 - i. Kathy said the transition to First Financial (who bought MainSource) is still not going smoothly and is causing a lot of trouble for the District. Ongoing issues include that the District still cannot access e-Statements due to a bank error; the bank claims only one person can have access to the on-line banking. The bank incorrectly charged a service fee and charged twice for the checks that were ordered (and were subsequently printed incorrectly). Kathy will continue to work with the bank to rectify these issues.
 - ii. A conversation was held on whether it makes sense to find a new bank for the District accounts. This will depend on how First Financial resolves the ongoing issues and will be discussed further after Kathy's next update.

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- b. Adjustments – The office is working on an adjustment for next month for Lot 1270 for a leak under the customer’s driveway. The customer attended the meeting today to answer any questions that might come up. Brandon has confirmed the leak is repaired. The adjustment will be presented at next month’s meeting.
5. Attorney’s Report – see below.
6. Old Business
- a. Property Sale
 - i. Paul reconfirmed that the RWWD will not move forward with selling any lots at the North end that would encumber the potential wetlands project until the POA determines the best way to proceed with addressing the North end.
 - ii. Lots 517, 518, and 519
 - 1. Paul would like to move forward with selling these 3 lots. They are located just south of the North entrance up against the county road.
 - 2. Anne reminded all of the process; to first declare the inventory as surplus and to obtain two certified appraisals before moving forward.
 - 3. Anne indicated that even if the inventory is declared as surplus, the District is not required to sell the lots if later the District changes its mind; the surplus declaration is just the first step of the process.
 - 4. A motion was made by Larry and seconded by Jim to declare Lots 517, 518, and 519 as surplus inventory. Motion carried.
 - 5. A motion was made by Jim and seconded by Larry to authorize obtaining a second appraisal on Lots 517, 518, and 519 (Paul previously obtained a first appraisal on these lots). Motion carried.
 - b. Wet Lands Project – no update this month; see related information below in 7.b
 - c. Customer Support Specialist
 - i. Brittany stated that the POA has hired Fae Cutrufelli to work in the office part time M-F 11a-4p. Welcome to Fae.
 - d. Napoleon Water Update
 - i. Paul talked to Gene at Napoleon Water and will be meeting with him in person to discuss the two easements that Gene has been working on obtaining. It appears these two properties are current RWWD customers.
7. New Business
- a. Water Availability Billing
 - i. RWWD customers who own property within the Service Area, but do not have a meter installed on that property are billed a “water availability” charge per the Governing Documents. A recent audit has discovered that some customers may have been undercharged. Anne will review the language in the Documents and report back for further discussion at next month’s meeting.

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- b. Salt-Pipe Creek Watershed Program
 - i. Jenna Nicholson, District Coordinator for the Decatur County Soil & Water Conservation District provided an overview of this program and its goals. The DCSWCD was recently awarded a 205(j) Grant from IDEM for the Salt-Pipe Creek Watershed. The \$84,778 grant will provide funds to develop a watershed management plan and perform education and outreach for the next 2 years, mostly covering just salaries and educational materials. This watershed program covers 6 counties, not just Decatur. They are currently working on applying for another grant that would be awarded in 2019 for a cost-sharing program. Jenna provided 3 handouts related to the watershed program and encouraged anyone with questions to contact their office.
- 8. Trustee Reports and Comments – none this month
- 9. Guest Comments – none this month
- 10. Adjourn

Respectfully Submitted by
Scott Gibbs, Secretary

These minutes are subject to approval by the LSRWWD Board at the 9/20/2018 meeting.

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Water/Sewer bill with ACH**

**Get the form from the RWWD website
OR
Stop by the office and fill out the form.**

**You may call the RWWD Office at
812-527-2943 with any questions.**