

**Lake Santee Regional Waste & Water District**  
**Meeting Minutes**

Meeting of 9-19-2019

3:30 PM

Lake Santee Community Room



1. Call to Order / Roll Call

President Paul Gosnell called the meeting to order and requested a roll call. Members present were Paul Gosnell, Dick Veach, Claude Livesay, Kathy Tarzwell, Jim Hornig, Frank Erdosy and Larry Kiernan. Also in attendance were Utility Clerk Fae Cutrufelli and Abe Koehne.

Guest introduction and short comments

Guests Mike Cutrufelli

2. Consent Items

- a. Minutes of 8-15-2019 Meeting
- b. Financial Report
- c. Register of Claims – Water
- d. Register of Claims – Sewer

A motion was made by Kathy and seconded by Jim to accept the consent items as presented. Motion carried.

3. Superintendent Report by Abe Koehne.

a. Sewer Status Report

During the last power outage the generator did not start so the plant was down about an hour. Buckeye Power was contacted to perform service. Abe stated the generator had been working fine during the Wednesday exercise program. The HAA5 test from #1543 and #1650 were high. Sample taken from plant on 9/5 awaiting results. Investigating source of problem and working with Water Solutions on solution.

Brandon and Abe will attend continuing education classes on 9-25-2019.

Preformed 1 sewer tap.

PH test are low adding chemicals to offset, testing daily.

b. Water Status Report

The automatic flush valves quote was higher than expected from the August meeting; new amount for 3 valves is \$7062.00. The board is awaiting results from the new test before purchasing automatic flush vales. Brandon and Abe will manually flush the valves as required. All valves to be flushed during the month of October per normal maintaince schedule. Frank made a motion seconded by Jim for \$7500.00 to purchase 3 new flush valves if needed before the next LSRWWD meeting. Motion carried.

3 New water taps.

Repaired water leak at lot #265, saddle tap replaced.

New LED wall pack lights installed at plant and look great.

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4. Clerk Report by Fae Cutrufelli
  - a. Status report  
No water shut offs, new call procedure working great.  
Working on removing old inactive accounts.  
Preparing unclaimed money filing.  
The lot address project is progressing.
  - b. Write-offs / adjustments  
The owners of lot #873 asked for a sewer credit in the amount of \$37.00. Frank made a motion seconded by Larry to provide a credit in the amount of \$37.00 to the owners of lot #873. Motion carried.
  - c. Miscellaneous  
2 hour training classes with J-Hawk start 10/10. Fae will coordinate times with LSPOA office.
  - d. Fae provided several reports and explained the content to the board.
5. Treasurer Report  
Kathy stated no issues at this time..
6. Attorney's Report  
Paul presented a copy of the new Policy on Rental Collections draft from Anne to be added to agenda for 10-17-2019 meeting.
7. Old Business
  - a. Napoleon Water Update  
Paul stated still working on getting last signature required to move forward with this project.
  - b. Paul stated Kathy will step away from the water board at the end of her term which is 12/31/2019.
  - c. The listing for lots 516, 517 and 518 will be renewed for 30 days.
  - d. Frank provided update of the replacement of outdated computers and printers. After much discussion, Paul will talk with LSPOA president to coordinate replacement and new backup procedures and present at October meeting.
8. New Business
  - a. None
9. Trustee Reports and Comments  
Claude stated the hard work and dedication by Fae is much appreciated by the board.
10. Adjourn

Respectfully Submitted by  
Claude Livesay, Secretary

These minutes are subject to approval by the LSRWWD Board at the 10-17-2019 meeting.