

Lake Santee Regional Waste & Water District
Meeting Minutes

Meeting of 10-17-2019

3:30 PM

Lake Santee Community Room



1. Call to Order / Roll Call

President Paul Gosnell called the meeting to order and requested a roll call. Members present were Paul Gosnell, Claude Livesay, Kathy Tarzwell, Jim Hornig, Frank Erdosy and Larry Kiernan. Also in attendance were Utility Administrator John Lecher, Utility Superintendent Brandon Litmer, Clerk Fae Cutrufelli and Operator Abe Koehne.

Guest introduction and short comments

Guests Vicki Wilson and Clair Fredrickson.

One guess ask the board to remove the for sale signs at lots 517, 518, 519 and instead use this area for water runoff or future green space projects.

2. Consent Items

- a. Minutes of 9-19-2019 Meeting
- b. Financial Report
- c. Register of Claims – Water
- d. Register of Claims – Sewer

A motion was made by Frank and seconded by Kathy to accept the consent items as presented. Motion carried.

3. Superintendent Report

- a. Sewer Status Report
All test normal
Ph better with added chemicals and cooler weather
- b. Water Status Report
Changing carbon 10/21 and back online 10/23
Start flushing all hydrants after carbon is changed
Brandon is working with Water Solutions and Aquatic Control on the possibility of treating the lake water more aggressively.

4. Administrator Report

- a. Status report
The board welcomes John Lecher as the new utility administrator.
- b. Write-offs / adjustments
Lot 1338 asked for a leak adjustment of \$33.15. Kathy made a motion seconded by Jim to provide a credit of \$33.15 to the owner of Lot 1338. Motion carried.
- c. Miscellaneous
None

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5. Report of the Clerk
 - a. Provided aging report and asked for clarification on billing minimum rates to foreclosed properties, Paul to check with Anne and advise.
 - b. J Hawk training going well
 - c. Presented report showing 9 old customer accounts, Fae found 5 customers addresses and will forward refund checks, she could not find 4 customers addresses and will forward \$178.55 to Indiana Unclaimed Monies as required. Jim made a motion seconded by Claude to send \$178.55 to Indiana Unclaimed Monies Account, motion carried.
 - d. Presented J Hawk quotes to add additional customer software and provide backup of all data. Cost to provide an additional 300 customer files would be a onetime charge of \$600.00 and the cost to backup all data would be \$500.00 per year and onetime installation and training fee of \$300. A motion was made by Frank seconded by Jim for \$600.00 to add 300 additional customer files. Motion carried. A motion was made by Larry seconded by Jim for \$500.00 for J Hawk to provide backup of all data. Motion carried. A motion was made by Larry seconded by Jim for \$300 for training and installation of new backup software. Motion carried. Fae to contact J-Hawk.
6. Treasurer Report
 - a. No issues
 - b. Kathy started training Larry for Treasurers Position.
7. Attorney's Report
None
8. Old Business
 - a. Napoleon Water Update
No change with last home owner easement, Brandon to research new routes.
 - b. Sale of Real Estate
Some interest in lots at north entrance and tract #1, no board action at this time.
9. New Business
 - a. New Policy on Rental Collections tabled until 11/21 meeting.
10. Trustee Reports and Comments – none this month
11. Adjourn

Respectfully Submitted by
Claude Livesay, Secretary

These minutes are subject to approval by the LSRWWD Board at the 11-21-2019 meeting.