

Lake Santee Regional Waste & Water District
Meeting Minutes

Meeting of 2-20-2020

3:30 PM

Lake Santee Community Room



1. Call to Order / Roll Call

President Paul Gosnell called the meeting to order and requested a roll call. Members present were Paul Gosnell, Jim Hornig, Larry Kiernan, Claude Livesay, Dick Veach (Electronically), Dave Roa and Greg Coffin. Also in attendance were Utility Administrator John Lecher, Utility Superintendent Brandon Litmer, Clerk Fae Cutrufelli and Operator Abe Koehne.

Guest introduction and short comments

Guests included Maurice Goodwin

2. Consent Items

- a. Minutes of 1-16-2020 Meeting
- b. Financial Report
- c. Register of Claims – Water
- d. Register of Claims – Sewer

A motion was made by Jim and seconded by Dave to accept the consent items as presented. Motion carried.

3. Superintendent Report

a. Sewer Status Report

Test Normal, plant operating well, no issues
New sampler has been installed and is online
Permit renewal in process, no change in limits but will require adding phosphorus.
Brandon learning requirements for adding phosphorus ahead of June testing.

b. Water Status Report

Test normal, plant operating well, no issues
Sent in quarterly samples, awaiting results
Brandon sending additional information regarding permit to add coagulate.
Abe working on exercising all water valves, around 30% complete, no issues

4. Administrator Report

a. Status report

Negative amount shown in account #126 has been corrected.
John spent time at county courthouse reviewing all lien requirements.
John explained J-Hawk quote to convert current software to new Neptune 360 system, after talking with Ben of Utility Supply about other utilities software, John will contact additional software providers for information and quotes.

b. Miscellaneous

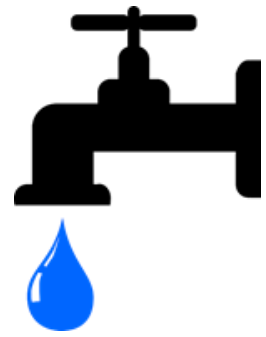
Abe, Brandon and John will miss March meeting to attend spring conference.
John explained proposed plantings on lots 517, 518, 519 and possible REMC involvement. He will gather more information and explain further at a later date.

Lake Santee Regional Waste & Water District
Meeting Minutes

Meeting of 2-20-2020

3:30 PM

Lake Santee Community Room



5. Report of the Clerk

a. Status report

New computer is in, installation date pending due to review of possible J-Hawk software change.

b. Write-offs / adjustments

Account #0137 is asking for a leak adjustment of \$73.43. Claude made a motion seconded by Greg to provide account #0317 a credit of \$73.43. Motion carried.

3 property liens filed incorrectly totaling \$2566.77 need to be written off to correct account. Jim made a motion seconded by Dave to provide a credit of \$2566.77 to correct accounting. Motion carried.

7 late letters sent out, 6 paid, 1 unpaid

Working on bulk water sale collection of \$82.00

c. Miscellaneous

1 lot being foreclosed is now current on RWWD account.

6. Treasurer Report

First Financial Signature cards are updated.

Current list of First Financial signers updated.

1 CD will be coming due in March, Larry is reviewing current rates.

7. Attorney's Report

None

8. Old Business

a. Napoleon Water Update

Gene working on project.

b. Salt Creek Conservation Committee.

Paul and John attended meeting, working on possible farmer grants.

c. Wetlands Project

Committee working on information for proposal request.

d. J-Hawk quote for upgrading to new Neptune 360 software.

Being reviewed pending possible software change.

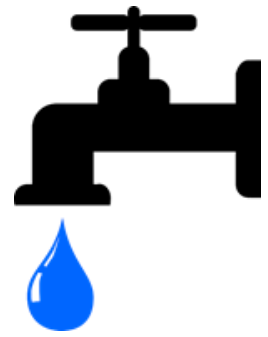
e. Toric computer quote update.

Brandon provided a quote to replace existing plant computer and software.

Larry made a motion seconded by Claude to replace current outdated computer with new computer and software for the amount of \$18641.00. Motion carried.

Larry suggested moving the new computer amount from the water set aside account to the checking account, Greg made a motion seconded by Jim to move \$18641.00 from the water set aside account to the checking account to fund the new plant computer upgrade. Motion carried.

Lake Santee Regional Waste & Water District
Meeting Minutes
Meeting of 2-20-2020
3:30 PM
Lake Santee Community Room



9. New Business
None

10. Trustee Reports and Comments – none this month

11. Adjourn

Respectfully Submitted by
Claude Livesay, Secretary

These minutes are subject to approval by the LSRWWD Board at the 3-19-2020 meeting.