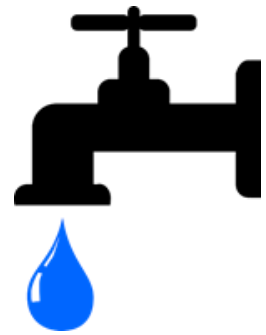


Lake Santee Regional Waste & Water District
Meeting Minutes

Meeting of 1-16-2020

3:30 PM

Lake Santee Community Room



1. Call to Order / Roll Call

President Paul Gosnell called the meeting to order and requested a roll call.

Members present were Paul Gosnell, Larry Kiernan, Claude Livesay, Dave Roa and Greg Coffin. Members participating electronically were Dick Veach. Also in attendance were Utility Administrator John Lecher, Utility Superintendent Brandon Litmer, and Operator Abe Koehne.

Guest introduction and short comments

Guests included – None

Welcome to new board members Dave Roa and Greg Coffin.

2. Consent Items

- a. Minutes of 12-19-2019 Meeting
- b. Financial Report
- c. Register of Claims – Water
- d. Register of Claims – Sewer

A motion was made by Greg and seconded by Larry to accept the consent items as presented. Motion carried.

3. Superintendent Report

- a. Sewer Status Report
No issues, plant operating well
Flows are up due to rain
Drained 1 clarifier to clean and will run 2nd clarifier
New sampler is in and will be installed by BL Anderson in the next couple of weeks
- b. Water Status Report
No issues, plant operating well
Brandon is working on quote from Toric Engineering for new plant computer.
Brandon will follow up with Water Solutions regarding IDEM permit

4. Administrator Report

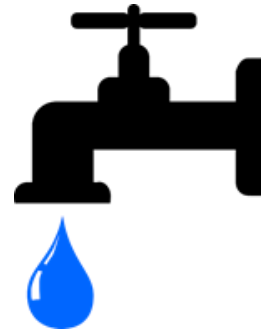
- a. Status report
John received a quote for \$3500 from J Hawk for intergrading the new Neptune 360 meter reading hardware and software into the current system.
After discussion, John will follow up with J Hawk to get more information. The item was table until the February meeting.
- b. Miscellaneous
John will check on Abe's sewer license bonus.

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5. Report of the Clerk By John Lecher
 - a. Status report
Fae mailed 2 disconnect letters, 1 back on and 1 still off. When Abe went to turn the valve back on the customer had already turned the valve on, John to follow up with the customer and explain rules of disconnection and reconnection.
 - b. Write-offs / adjustments
Account #0257 ask for a leak adjustment in the amount of \$202.81, Larry made a motion seconded by Claude to credit account #0257 in the amount of \$202.81.
Motion carried.
 - c. Miscellaneous
None

6. Treasurer Report
No issues, transition going well
Working to update list of current Board Members with the bank
Working with Dave and Greg on their signature cards with the bank

7. Attorney's Report
None

8. Old Business
 - a. Napoleon Water Update - No change
 - b. Salt Creek Conservation Committee – No change
 - c. New office computer equipment and software has been ordered by POA.

9. New Business
Paul presented the 2020 Management and Facilities Agreement, after discussion by the board members; Dave made a motion seconded by Greg to accept the new 2020 agreement. Motion carried.
The board members appreciate the great job and hard work by the POA agreement committee.

10. Trustee Reports and Comments
Dick ask John to check the negative balance regarding account #126.
Greg, Dave and Claude thanked Brandon and Abe for the plant tour.

11. Adjourn

Respectfully Submitted by
Claude Livesay, Secretary

These minutes are subject to approval by the LSRWWD Board at the 2-20-2020 meeting.