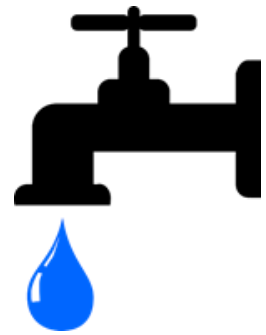


Lake Santee Regional Waste & Water District
Meeting Minutes

Meeting of 3-19-2020

3:30 PM

Lake Santee Community Room



1. Call to Order / Roll Call

President Paul Gosnell called the meeting to order and requested a roll call. Members present were Paul Gosnell, Jim Hornig, Larry Kiernan, Claude Livesay, Dick Veach, Dave Roa. Also in attendance were Utility Administrator John Lecher and Utility Superintendent Brandon Litmer.

Guest introduction and short comments

Guests included - None

2. Consent Items

- a. Minutes of 2-20-2020 Meeting
- b. Financial Report
- c. Register of Claims – Water
- d. Register of Claims – Sewer

A motion was made by Dick and seconded by Jim to accept the consent items as presented. Motion carried.

3. Superintendent Report

- a. Sewer Status Report

Test Normal

Inspecting all control panels and tanks, 50% complete.

- b. Water Status Report

Brandon will start adding coagulant next week pending receipt of IDEM permit.

Brandon will start providing updates to Paul on test results and Paul will forward to all board members.

Brandon talked with suppliers about possible chemical shortages and ordered a 4 month supply.

Abe started classes for water license, currently classes postponed

Violation on HAA5 first quarter test pending.

Water main flushing to be on Wednesday and Thursday and will start in April.

4. Administrator Report

- a. Status report

John and Larry will start research for possible bond refinancing.

New computers are installed and updated.

John and Fae working on additional vendors for possible software change.

- b. Miscellaneous

Office closed due to Coronavirus Pandemic, open by appointment.

John and Brandon sent a customer 2 years of water test results as requested.

5. Report of the Clerk (By John Lecher)

- a. Status report

13 Bill due letters sent, all paid at this time.

- b. Write-offs / adjustments - None

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6. Treasurer Report
Everything going well.
Larry working with Bank on the CD that is coming due.
7. Attorney's Report
None
8. Old Business
 - a. Napoleon Water Update, No change.
 - b. Salt Creek Conservation Committee, No change.
 - c. Wetlands Project, No update
 - d. Update on lots 517, 518, 519 proposed plantings, Tabled until April meeting.
 - e. J-Hawk quote for upgrade to Neptune 360 software, reviewing possible change in software.
9. New Business
 - a. After much discussion, the board will suspend all disconnects, late fees and charge card fees for 30 days to help with customer hardships concerning the Coronavirus Pandemic. Dick made a motion seconded by Claude for the above items, motion carried.
 - b. Paul received an offer for tract one property, tabled until April meeting.
10. Trustee Reports and Comments
A lengthy conversation followed by board members concerning being proactive during this time and providing information, assistance to all customers and staying informed on availability of supplies.
11. Adjourn

Respectfully Submitted by
Claude Livesay, Secretary

These minutes are subject to approval by the LSRWWD Board at the 4-16-2020 meeting.