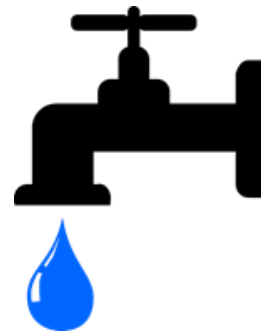


Lake Santee Regional Waste & Water District  
Meeting Minutes

Meeting of 9-17-2020  
3:30 PM

Lake Santee Community Room



1. Call to Order / Roll Call

President Paul Gosnell called the meeting to order and requested a roll call. Members present were Paul Gosnell, Larry Kiernan, Claude Livesay, Dick Veach and Gordon Burgess. Also in attendance were Utility Administrator John Lecher, Utility Superintendent Brandon Litmer and Clerk Fae Cutrufelli.

2. Guest introduction and short comments

Guests included  
None

3. Consent Items

- a. Minutes of 8-20-2020 Meeting
- b. Financial Report
- c. Register of Claims – Water
- d. Register of Claims – Sewer

A motion was made by Dick and seconded by Larry to accept the consent items as presented. Motion carried.

4. Superintendent Report

- a. Sewer Status Report  
Test Normal  
Plant operating well  
No issues

- b. Water Status Report  
Plant operating well  
No issues  
Added carbon slurry, very little change  
Added coagulant in a new spot, very little change  
Flushing of mains to began on Wednesday's and Thursday's in October  
Toric Engineering to start replacement of SCADA processor on Monday, will be complete and online in 2 days

5. Administrator Report

- a. Status report  
Tony Lake would like to work part time, John to work on details

- b. Miscellaneous  
POA to fund north entrance plantings, John will continue to seek donations.  
John presented a detailed proposal with timeline from Strand Associates regarding Wastewater Plant Phosphorous Study (Removal) and IDEM requirements. After discussion the board agreed 3 quotes would be required. John will seek additional quotes.

Larry made a motion seconded by Claude for John to proceed with the Strand Associates proposal in the amount of \$14500.00 if they are found to be the lowest bidder for the project. Motion carried.

Lake Santee Regional Waste & Water District  
**Meeting Minutes**

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The board, Brandon and John discussed the need for a clarifier in the future. Dick made a motion seconded by Gordon to have Brandon and John research and present required engineering and pricing to add a clarifier. Motion carried.

6. Report of the Clerk

a. Status report

Presented detailed accounting report of the clerk

b. Write-offs / adjustments

Account #4040-7 ask for leak adjustment in the amount of \$100.66

Account #00403 asked for a pool fill adjustment in the amount of \$76.62

Dick made a motion seconded by Gordon to approve both adjustments totaling \$177.28. Motion carried.

c. Miscellaneous

None

7. Treasurer Report

CD due 10/26, Larry will check rates and present at October meeting

Signature cards complete and past board members removed

8. Attorney's Report

None

9. Old Business

a. Wetlands Project

Committee sent out 3 RFP's

b. Napoleon Water Update

No Change

c. Salt Creek Conservation Committee

No Change

d. Review late charges and disconnect policy

After discussion, Dick made a motion seconded by Gordon to reinstate late charges and disconnect policy after next billing cycle.

10. New Business

None

11. Trustee Reports and Comments – none this month

12. Adjourn

Respectfully Submitted by  
Claude Livesay, Secretary

These minutes are subject to approval by the LSRWWD Board at the 10-15-2020 meeting.