

Lake Santee Regional Waste & Water District
Meeting Minutes

Meeting of 11-19-2020

3:30 PM

Lake Santee Community Room



1. Call to Order / Roll Call

President Paul Gosnell called the meeting to order and requested a roll call. Members present were Paul Gosnell, Greg Coffin (Speaker phone), Larry Kiernan, Claude Livesay, Dick Veach (Speaker phone) and Gordon Burgess. Also in attendance were Utility Administrator John Lecher and Utility Superintendent Brandon Litmer.

Guest introduction and short comments

Guests included
None

2. Consent Items

- a. Minutes of 10-15-2020 Meeting
- b. Minutes of 10-21-2020 Special Meeting
- c. Financial Report
- d. Register of Claims – Water
- e. Register of Claims – Sewer

A motion was made by Gordon and seconded by Larry to accept the consent items as presented. Motion carried.

3. Superintendent Report

- a. Sewer Status Report
 - All test normal plant operating well
 - No issues
 - Strand Associates working on phosphorous removal study, results soon
- b. Water Status Report
 - All test normal plant operating well
 - Hydrant Flushing complete
 - Quarterly samples sent awaiting results
 - Strand Associates disinfection byproducts reduction study to start soon

4. Administrator Report

- a. Status report
 - No issues
 - Working to keep all safe during pandemic
 - Would like to thank the board for helping with the north entrance project
 - All board members agreed the project looks great
 - Working with POA on 2021 budgets should have proposed amounts soon

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5. Report of the Clerk (By John Lecher)
 - a. Status report
 - Aging up slightly
 - Filed 3 new liens
 - Presented report of the clerk for review
 - b. Write-offs / adjustments
 - Account #0043 pool fill adjustment for the amount of \$41.65. Larry made a motion seconded by Claude to credit account #0043 for \$41.65. Motion carried.
 - Account #9868-01 write off for the amount of \$117.81. Claude made a motion seconded by Gordon to write off the uncollectable amount of \$117.81. Motion carried.
 - c. Miscellaneous
 - Fae working from home

6. Treasurer Report
 - Larry stated no issues
 - CD due on 10/21 had been renewed.

7. Old Business
 - a. Wetlands Project
 - The committee is reviewing proposal for new study.
 - b. Napoleon Water Update
 - Gene working on getting easements signed.
 - c. Salt Creek Conservation Committee
 - No change

8. New Business
 - None

9. Trustee Reports and Comments
 - Greg stated board members could look at possible pool fill credits to be issued without board approval.

10. Adjourn

Respectfully Submitted by
Claude Livesay, Secretary

These minutes are subject to approval by the LSRWWD Board at the 12-17-2020 meeting.