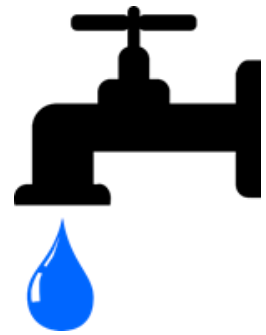


**Lake Santee Regional Waste & Water District**  
**Meeting Minutes**  
Meeting of 2-18-2021  
3:30 PM  
Lake Santee Community Room



Call to Order / Roll Call

President Paul Gosnell called the meeting to order and requested a roll call. Members present were Paul Gosnell, Greg Coffin, Larry Kiernan (Speaker phone), Claude Livesay, Dick Veach, Dave Roa and Gordon Burgess. Also in attendance were Utility Administrator John Lecher and Utility Superintendent Brandon Litmer.

Guest introduction and short comments

Guests included

Strand Associates Steve Ruble and Travis Maupin were in attendance to answer questions concerning the proposal for engineering services for the new phosphorous removal equipment design

1. Consent Items

- a. Minutes of 1-21-2021 Meeting
- b. Financial Report
- c. Register of Claims – Water
- d. Register of Claims – Sewer

A motion was made by Dick and seconded by Greg to accept the consent items as presented. Motion carried.

2. Superintendent Report

- a. Sewer Status Report

Plant operating well no issues

No freezing issues with lower temperatures

IDEM inspection on 2-15-2021, Brandon presented report by inspector and will adjust items as requested but overall no major findings.

- b. Water Status Report

Plant operating well no issues

Carbon has been changed and is online

Sent in disinfection by products samples, results in 3 weeks

Backhoe repair complete

3. Administrator Report

- a. Status report

Interviewing for open position

Fae will continue until position filled and help with future training

John is working on updating the new finance bond information on the website

- b. Write-offs / adjustments

Write off for account #10010-01 as uncollectable availability fees in the amount of \$53.54. Dick made a motion seconded by Greg to write off \$53.54. Motion carried.

Write off for account #9164-03 as uncollectable because of miss filed lien in the amount of \$449.16. Greg made a motion seconded by Claude to write off \$449.16 Motion carried.

John reviewed all liens filed and will correct documents with missing items.

**Lake Santee Regional Waste & Water District**  
**Meeting Minutes**

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4. Treasurer Report
  - a. No issues
  
5. Old Business
  - a. Wetlands Project  
LSPOA approved FPBH study, work will start weather permitting.  
LSRWWD discussed the Mutual Use and License Agreement proposed by the LSPOA. Dick made a motion seconded by Dave to accept and sign the agreement.  
Motion carried.
  
  - b. Napoleon Water Update  
All easements are signed  
Special Agreement for Emergency Auxiliary Water Supply has been signed  
The quote from Mike Holman Excavating for piping, fittings and connection was reviewed and Dick made a motion seconded by Gordon to approve the LSRWWD portion in the amount of \$16733.25. Motion carried.
  
  - c. Strand Associates proposal for phosphorus removal  
The board discussed the proposal for the engineering services for phosphorus equipment design. Dick made a motion seconded by Claude to accept the proposal in amount of \$88500.00. Motion carried.
  
  - d. Strand Associates report on Disinfection Byproducts Reduction Study.  
Bandon stated Strand Associates will start jar testing in the next couple of weeks.
  
6. Trustee Reports and Comments – none this month
  
7. Adjourn

Respectfully Submitted by  
Claude Livesay, Secretary

These minutes are subject to approval by the LSRWWD Board at the 3-18-2021 meeting.