

Lake Santee Regional Waste & Water District
Meeting Minutes

Meeting of 3-18-2021

3:30 PM

Lake Santee Community Room



1. Call to Order / Roll Call

President Paul Gosnell called the meeting to order and requested a roll call. Members present were Paul Gosnell, Greg Coffin, Larry Kiernan, Claude Livesay, Dick Veach, Dave Roa and Gordon Burgess. Also in attendance was Utility Administrator John Lecher, Utility Superintendent Brandon Litmer.

Guest introduction and short comments

Guests included - None

2. Consent Items

- a. Minutes of 2-18-2021 Meeting
- b. Financial Report
- c. Register of Claims – Water
- d. Register of Claims – Sewer

Dick asked about account numbers #127-6 and #141, John will clarify balances at the next meeting.

A motion was made by Larry and seconded by Gordon to accept the consent items as presented. Motion carried.

3. Superintendent Report

- a. Sewer Status Report

Plant operating well, no issues

Brandon stated the equipment currently used for E. coli testing is no longer accepted by IDEM and will need to replace with new equipment from Idexx Labs at a cost of \$5785.26. Larry made a motion seconded by Greg to purchase new equipment from Idexx Labs for a cost of \$5785.26. Motion carried.

- b. Water Status Report

Plant operating well, no issues

Strand Associates has finished the Disinfection Byproducts study and is awaiting test results.

Brandon stated they will start flushing water mains in April on Wednesdays and Thursdays. Paul and John will add notices to Smoke Signals.

Brandon presented test results report to the board and all results were very good. The AWWA spring conference will be April 13 and 14, Brandon, Abe and John would like to attend after the 2020 conference was cancelled. The total cost would be \$1500.00. Claude made a motion seconded by Dave for \$1500 for Brandon, Abe and John to attend the spring AWWA conference. Motion carried.

Lake Santee Regional Waste & Water District
Meeting Minutes
Meeting of 3-18-2021
3:30 PM
Lake Santee Community Room



4. Administrator Report
 - a. Status report

Joyce Eddy has been hired to work in the office, the board welcomes Joyce and looks forward to working with her.
Tina will also be trained to fill in as needed.
Strand Associates provided a draft proposal for Phosphorous removal equipment design for a total fee of \$96000.00 which included an increase to add design for a masonry building in lieu of a fiberglass building. Dick made a motion seconded by Greg to accept the proposal for the new total amount of \$96000.00. Motion carried.
 - b. Write-offs / adjustments

John presented a request to write off 50% of a customer late fee which was denied by the board.
5. Treasurer Report
 - a. Larry stated that Paul and John and himself had a phone meeting with the accountant to discuss funding for upcoming projects and stated there are no concerns.
6. Old Business
 - a. Wetlands Project – No change
 - b. Napoleon Water Update – Project to start soon
 - c. Strand Associates report on Phosphorous Removal Equipment Design- Draft of Task Order No. 21-01 approved
 - d. Strand Associates report on Disinfection Byproducts Study-Awaiting test results
7. New Business
 - a. Brandon to provide quote to repair/replace broken water main south of north bridge at the next meeting.
2. Trustee Reports and Comments – The board wishes to thank Fae Cutrufelli for her many hours worked and her dedication to the LSRWWD.
8. Adjourn

Respectfully Submitted by
Claude Livesay, Secretary

These minutes are subject to approval by the LSRWWD Board at the 4-15-2021 meeting.