

Lake Santee Regional Waste & Water District
Meeting Minutes

Meeting of January 18, 2024
3:30 PM

Lake Santee Community Room



1. Call to Order / Roll Call

President Paul Gosnell called the meeting to order and requested a roll call. Members present were Paul Gosnell, Greg Coffin, Larry Kiernan, Scott Gibbs, Tom DePalma, Gordon Burgess and Maurie Goodwin. Also in attendance were Utility Administrator John Lecher and Utility Superintendent Brandon Litmer.

2. Guest introduction and short comments

Guests included – Carol Goodwin.

3. Consent Items

- a. Minutes of 12-21-2023 Meeting
- b. Financial Report
- c. Register of Claims – Water
- d. Register of Claims – Sewer

A motion was made by Greg and seconded by Maurie to accept the consent items as presented. Motion carried.

4. Superintendent Report

- a. Sewer Status Report
 - i. Brandon reported that everything is operating well, and there have been no issues related to the extreme cold weather.
- b. Water Status Report
 - i. Brandon reported that everything is operating well, and there have been no issues related to the extreme cold weather.
 - ii. The meters were read this week.
 - iii. Water usage is typical for this time of year, indicating that the extreme cold weather has not caused any major hidden leaks. With the anticipated warmer weather and subsequent thawing next week, Brandon will watch to see if anything changes.
 - iv. There was a saddle leak last week on Pawnee. It was repaired that day.

5. Administrator Report

- a. Status report
 - i. 3 leak notices sent out (working with customers)
 - ii. 0 disconnects
- b. Write-offs / adjustments – None this month
- c. Miscellaneous – A motion was made by Larry and seconded by Greg to pay Brandon a year-end bonus. John will coordinate with the POA to execute this.

6. Treasurer Report

- a. The two CDs have been renewed for 15 months at 5.15% with a maturity date of 3/2025.

7. Old Business

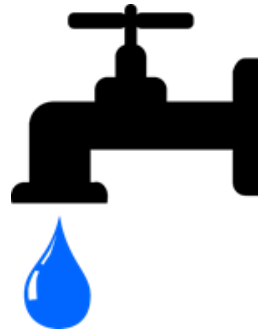
- a. Wet Lands Project – The POA asked the contractor to perform some additional dredging and riprap before demobilizing. That work is finishing up with completion expected in late January or early February, weather dependent.

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- b. Moccasin Meadow Water Supply Agreement – John working with the customer
- c. Strand RWWD Operations Review – not pursuing at this time
- d. Service Line Inventory (EPA requirement)
 - i. John handed out and explained the timeline to perform the service line inventory so the District can submit its findings by the 10-16-24 deadline.
 - ii. An informational publication will be placed in the Smoke Signals to help educate the customers on the details of the inventory and what the customers can do to assist with the process to help keep costs down.
 - iii. John handed out and explained the forms that will be used by District employees and customers to document the service line materials.

8. New Business

- a. Board Member Appointments / Replacements
 - i. The County Commissioners have approved the District's nomination and appointed Maurie Goodwin to the RWWD.
 - ii. Claude Livesay has resigned from the Board as he and Shirley have moved away from the lake. The board thanks Claude for his service and wishes them the best in their new home.
 - iii. To fill Claude's position, Paul made a motion and was seconded by Larry to nominate Scott Gibbs with the recommendation for appointment by the County Commissioners. Motion carried.
- b. Election of Officers for 2024
 - i. The following slate was presented for 2024 officers:
 - 1. President – Paul Gosnell
 - 2. Vice-President – Greg Coffin
 - 3. Treasurer – Larry Kiernan
 - 4. Secretary – Scott GibbsA motion was made by Maurie and seconded by Gordon to accept the slate of officers. Motion carried.
- c. Air in the water intake pipe
 - i. The consultant replied back earlier this week with possible causes for getting air into the water intake pipe between the lake and the plant.
 - ii. Brandon will follow up to check the air release valve and contact someone to check the underwater screen / pipe at the intake end.

9. Trustee Reports and Comments – none this month

10. Adjourn

Respectfully Submitted by
Scott Gibbs, Secretary

These minutes are subject to approval by the LSRWWD Board at the 2/15/2024 meeting.